

NEWQUAY TOWN COUNCIL

MINUTE REF:		ACTIONS:
	<p>Minutes of the Environment & Facilities (E&F) Committee Meeting held on 06 December 2023 at 7:00pm, in the Community Room, Mount Wise Centre, Newquay.</p> <p><u>Present</u></p> <p>Cllrs A Hannan, S Slade, M North, K Larsen, L Gardner, O Monk, K Towill</p> <p><u>Also attending</u></p> <p>Mr J Piwecki (Deputy Chief Executive), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environment Manager), Mrs A Banks (RFO & Procurement Manager)</p>	
EF094/23	<p><u>Apologies</u></p> <p>Cllr D Creek and Mr D Tuttle (Facilities Manager)</p>	
EF095/23	<p><u>Declarations of Interest and Dispensations</u></p> <p>None.</p>	
EF096/23	<u>Minutes</u>	
EF096/23 (A)	A. 19 October 2023	
EF096/23 (A)(1)	<p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED to confirm the accuracy of the minutes of the meeting held on 19 October 2023.</p>	
EF097/23	<p><u>Matters Arising</u></p> <p>None</p>	
EF098/23	<p><u>Open Session for Electors of Newquay - Public Question time</u></p> <p>No members of the public were in attendance</p>	
EF099/23	<p><u>Budget 2024-25</u></p> <p>Members discussed the budget. The RFO & Procurement Manager provided support on areas where required and answered specific questions.</p> <p>Members asked questions in relation to the varied line increases, some here set at 3% whilst some at 6%. The RFO has also changed some of the lines as to where they sat previously as they were not always being charged back correctly.</p>	

<p>EF099/23 (1)</p>	<p>Members highlighted concerns about the increase in the budget. Members reviewed areas within the budget which they felt could be reduced.</p> <p>Members questioned the addition of a new line 'Vandalism' which totalled £12,000. The RFO explained that sadly we now see vandalism as a regular occurrence and need to budget for it to cover cost of immediate repair. Concerns were raised that this was too high.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and</p> <p>RESOLVED to reduce the 'Vandalism' budget line from £12,000 to £6,000.</p> <p>Cllr K Larsen voted against</p>	<p>RFO</p>
<p>EF099/23 (2)</p>	<p>Members discussed the costs associated with Killacourt, Library and Council Offices.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr S Slade and</p> <p>RESOLVED unanimously to remove £10,000 from line 181 Low Value Capital for the Killacourt. Members wished to prioritise the task of resurfacing the lower path but use the Open Spaces Earmarked Reserve.</p>	<p>RFO</p>
<p>EF099/23 (3)</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr S Slade and</p> <p>RESOLVED unanimously to remove the £2,300 in the LIS Capital Purchases budget line making it £0 and use the Earmarked Reserve instead.</p>	<p>RFO</p>
<p>EF099/23 (4)</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and</p> <p>RESOLVED unanimously reduction in Budget line 219 Council Offices Capital Purchases from £25,000 to £10,000</p>	<p>RFO</p>
<p>EF099/23 (5)</p>	<p>A proposal was made by Cllr A Hannan, seconded by Cllr O Monk to</p> <p>To reduce Budget line 233 Newquay Youth Centre from £30,000 to £5,000.</p>	<p>RFO</p>
<p>EF099/23 (6)</p>	<p>An amendment was proposed by Cllr A Hannan, seconded by Cllr K Larsen and</p> <p>RESOLVED to amend the figure for the Budget line 233 Newquay Youth Centre from £5,000 to £10,000.</p>	<p>RFO</p>
<p>EF099/23 (7)</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and</p> <p>RESOLVED to agree the figure for the Budget line 233 Newquay Youth Centre from £5,000 to £10,000.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p>	<p>RFO</p>

EF099/23 (8)	RESOLVED unanimously to extend the meeting to close at 10pm.	RFO
	It was proposed by Cllr A Hannan, seconded by Cllr K Larsen and	
EF099/23 (9)	RESOLVED unanimously to increase Budget line 371 Fore Street Toilet income to £9,000 from £6,800.	RFO
	It was proposed by Cllr A Hannan, seconded by Cllr K Larsen and	
EF099/23 (10)	RESOLVED unanimously to increase Budget line 381 Narrowcliff Toilet income to £2,000 from £1,500.	RFO
	It was proposed by Cllr A Hannan, seconded by Cllr L Gardener and	
EF099/23 (11)	RESOLVED to reduce Budget line 410 Building Maintenance Railway Station Toilet by £3,000.	RFO
	Cllr K Larsen voted against	
	It was proposed by Cllr K Larsen, seconded by Cllr K Towill and	
EF099/23 (12)	RESOLVED unanimously to reduce Budget line 89 Open Spaces Capital purchases from £10,000 to £6,600.	RECOMEDNATION to G&R
	It was proposed by Cllr A Hannan, seconded by Cllr S Slade and	
EF099/23 (13)	RESOLVED unanimously to RECOMMEND the E&F Budget for 2024/25 of £397,810 to the Governance & Resources Committee.	
	It was proposed by Cllr K Towill, seconded by Cllr A Hannan and	
EF099/23 (14)	RESOLVED unanimously to move to Agenda Item 7D Section 101 Agreement Section 101 Agreement between Newquay Town Council & Cornwall Council – Speed Awareness Signs	
EF100/23	<u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u>	
EF100/23 (A)	<u>A. Section 101 Agreement between Newquay Town Council & Cornwall Council – Speed Awareness Signs</u>	Full Council Recommendation
	It was proposed by Cllr K Towill, seconded by Cllr A Hannan and	
	RESOLVED unanimously to RECOMMEND to Full Council to accept the Section 101 Agreement between Newquay Town Council & Cornwall Council – Speed Awareness Signs.	
EF100/23 (F)	<u>F. Surf Statue</u>	
	The Deputy Town Clerk provided a brief update on the current situation and where the project is up to.	

	<p>There are 5 documents in total that need to be agreed between Newquay Town Council & the Foundation.</p> <p>The License to work is still outstanding as we are awaiting details of how the statue will be delivered.</p> <p>There has been some confusion over where the intellectual property rights will be sitting.</p> <p>Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to give delegated authority to Finance & Procurement Manager, Deputy Town Clerk, Cllr A Hannan & D Creek to handle the negotiations regards the Deed of Gift.</p> <p><i>(Cllr S Slade left the meeting at 21.47pm)</i></p>	<p>Finance & Procurement Manager, Deputy Town Clerk, Cllrs A Hannan, D Creek</p>
<p>EF101/23</p>	<p><u>Facilities Service Manger Report</u></p> <p>The Procurement Manager had a request from Cornwall Council regarding setting a reserve guide price for the sale of Beach Road.</p> <p>Members discussed.</p> <p>It was proposed by Cllr L Gardner, seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to accept the reserve fee of £45,000 for the Beach Road Facility Auction Sale.</p>	<p>Town Clerk</p>
<p>EF101/23 (A)</p>	<p><u>Facilities Service Review recommendation</u></p> <p>The Deputy Town Clerk provided an update on the recommendations from the Toilet Working Party.</p> <p>Recommendation 1 – Bring forward the Summer closing times to 7pm.</p> <p>Recommendation 2 – Immediate closure of all Facilities other than the accessible toilets in each location. With a consultation with the public to go live in the New Year.</p> <p>Members discussed in detail.</p> <p>Members were supportive of the earlier summertime close but concerned about any possible changes. Some members felt that the consultation should be first.</p> <p>The Finance & Procurement Manager suggested putting a footfall counter on the current 'free' public facilities to gauge their usage.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED not to make any changes to Service Provision until a full consultation process is undertaken in 2024. To request that the Facilities</p>	<p>Facilities Manager</p>

	<p style="text-align: center;">Manager investigates costs of footfall counters installed into facilities without payment machines</p> <p>Cllr K Larsen voted against although the proposal although she was in favour of the consultation.</p> <p>EF102/23 <u>Exempt Business</u></p> <p>This item was not discussed</p> <p>EF103/23 <u>Correspondence</u></p> <p>None</p> <p>EF104/23 <u>Any other Business</u></p> <p>None</p> <p>EF105/23 <u>Date, venue and time for the next meeting</u></p> <p>The next Environment & Facilities Committee will be on Thursday 18 January 2024 at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 10pm.</p> <p>Signed..... Chairman Cllr A Hannan</p> <p>Date.....</p>	
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