

NEWQUAY TOWN COUNCIL

MINUTE REF:	Minutes of the Environment & Facilities (E&F) Committee Meeting held on 21 March 2024 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.	ACTIONS:
	<p><u>Present</u> Cllrs A Hannan, D Creek, O Monk, S Slade, L Gardner, Cllr K Larsen</p> <p><u>Also attending</u> Mr J Piwecki (Deputy Town Clerk), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environment Manager), Mr D Tuttle (Facilities Manager), Cllr S Thomson</p>	
EF031/24	<p><u>Apologies</u> Apologies were received by Cllrs K Towill & North</p>	
EF032/24	<p><u>Declarations of Interest and Dispensations</u> None.</p>	
EF033/24	<p><u>Minutes</u> A. 21 February 2024</p>	
EF033/24 (A)	<p>It was proposed by Cllr A Hannan , seconded by Cllr D Cheney and RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 21 February 2024.</p>	
EF034/24	<p><u>Matters Arising</u> None</p>	
EF035/24	<p><u>Open Session for Electors of Newquay - Public Question time</u> No members of the public attending</p>	
EF036/24	<p><u>Newquay in Bloom Report</u> Cllr S Thomson provided a verbal update to Members alongside the Newquay in Bloom written report.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and RESOLVED to pay the entry fee for Southwest in Bloom 2024. Also to delegate authority to the Chair, Vice and Deputy Town Clerk to spend up to £500 to host the judges for the event.</p>	RFO
EF037/24	<p><u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u></p>	
EF037/24 (A)	<p>A. <u>Environmental Service Managers Report</u> The Environment Manager provided a report to Members.</p> <p>It was proposed by Cllr K Larsen, seconded by Cllr S Slade and RESOLVED to spend £1800.00 using the Environment Managers recommended contractor to fix potholes at Marcus Hill & Mount Wise using funds from Mount Wise Professional Fees budget lines.</p>	RFO

<p>EF037/24 (A)(1)</p>	<p>Cllr D Creek abstained from the vote.</p> <p>After a lengthy discussion, members decided not to move forward with the recommendation to retarmac the entrance and exit of South Fistral Car Park.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr K Larsen and RESOLVED to RECOMMEND to G&R that all underspend from the South Fistral budget lines to an EMR.</p>	<p>RFO & RECOMMENDATION to G&R</p>
<p>EF037/24 (A)(2)</p>	<p>After a lengthy discussion, members decided not to move forward with the recommendations to retarmac the lower path of the Killacourt.</p> <p>After discussions Members decided not to move forward with the recommendation from the Environment Manager to install like for like barriers at South Fistral Car Park.</p> <p>The Deputy Town Clerk provided an update to Members regarding the requirement for emergency works on the Cliffs on the Killacourt. We recently had a renewed Cliff Stability assessment completed, the risk rating of possible cliff and rock failure has been changed from Medium to High requiring immediate attention.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and RESOLVED to go ahead with the spend of £24,962.00 to start works to stabilise the cliffs behind Towan Promenade after the recent Cliff Stability Survey using the Deputy Town Clerk's recommended Contractor Vector Ropes.</p>	<p>RFO</p>
<p>EF037/24 (B)</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and RESOLVED to RECOMMEND to G&R that all underspend from the Killacourt and Open Spaces budget lines into the EMR.</p> <p><i>(Cllr S Thomson left the meeting at 19.59pm)</i></p> <p><u>B. Concrete Waves Working Party Report</u></p>	<p>RFO & RECOMMENDATION to G&R</p>
<p>EF037/24 (B)(1)</p>	<p>The Deputy Town Clerk provided a brief update informing all of the recent completion of the second phase of the Skatepark. Decisions were held around an opening event and the timing of the flood lights were discussed.</p> <p>Cllrs L Gardner's proposal of lights turning off on the 01 May to 01 September fell and the below substantive resolution was put forward by Cllr O Monk.</p> <p>It was proposed by Cllr O Monk, seconded by Cllr K Larsen and RESOLVED to turn the Flood Lights off at the Skatepark in the months of 07 May, June, July turning back on by the 23 August.</p>	<p>Deputy Town Clerk</p>
<p>EF037/24 (B)(2)</p>	<p>It was proposed by Cllr O Monk, seconded by Cllr A Hannan and RESOLVED to agree to Mavericks hosting the Skatepark opening with of a spend of £2750. Request to Mavericks to include all NTC branding on all posters, social media, documentation.</p> <p><u>C. Other devolved open green spaces. Parks, play parks and car parks</u></p>	<p>RFO</p>

EF037/24 (C)	N/A	
EF038/24	<p><u>Environment Working Party</u> Cllr S Slade provided an update to Members regarding a visit to another Town Council and how they have stopped using glyphosate, this report will be circulated to E&F Members. Members discussed and popped this discussion on hold ready for next month when the Weed Spraying contract is up for Highways.</p>	
EF039/24	<p><u>Facilities Service Manger Report</u> The Facilities Manager provided an update to all Members.</p>	
EF039/24 (1)	<p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and RESOLVED to agree to the recommended Quote by the Facilities Manager for the completion of the final phase of the Railway Station project at a cost of £19,300.00. This is to be taken from the Public Conveniences EMR/General Fund.</p> <p>Members discussed the Fire Escape at Mount Wise and gave some actions for the Facilities Manager to bring back.</p> <p>The Deputy Town Clerk discussed the report from the Toilets Survey. Members discussed in detail.</p>	RFO
EF039/24 (2)	<p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and RESOLVED to note the findings of the Public Facilities Survey and stay on track with decisions regarding installation of contactless machines on the key toilets.</p>	Facilities Manager
EF039/24 (3)	<p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and RESOLVED 15-minute extension to 9.15pm.</p>	
EF039/24 (4)	<p>It was proposed by Cllr L Gardner, seconded by Cllr A Hannan and RESOLVED to approve Quotation A at the recommendation of the Facilities Manager and appoint an external provider for the 6-month period to provide cleaning/locking at a cost of £17,472.00. This is to be taken from the unused part time salary budget for 2024/25 which is £25,501.00. Additionally, any underspent budget to be towards Staff overtime during peak periods where the service is required to undertake it to maintain expected standards of cleanliness. Members wished start advertising again later in the year to take on a 1-part timer.</p> <p>Cllr D Creek voted against the proposal.</p>	RFO
EF040/24	<p><u>Huers Hut Lighting</u> Cllr A Hannan provided an update on this item. Looking at the possibility of installing a permanent lighting solution at the Huer's Hut. The lighting can be used all year round for events. Members discussed different options, Cllr A Hannan suggested a short-term solution of a battery powered lighting solution.</p>	
EF040/24 (1)	<p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and RESOLVED 15-minute extension to 9.30pm.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr O Monk and</p>	

<p>EF040/24 (2)</p>	<p>RESOLVED to support in principle the project to investigate permanent power supply/lighting of the Huer's Hut. Delegating authority to the Deputy Town Clerk and Environment Manager to look into.</p>	
<p>EF041/24</p>	<p><u>Budget Monitoring 2024/2025</u> No update at this time.</p>	<p>Deputy Town Clerk & Environment Manager</p>
<p>EF042/24</p>	<p><u>Any other business</u> Cllr S Slade queried were we were with the South West Coastal Signage. They Deputy Town Clerk explained that he & the Environment Manager met with rep for the South West Coastal Path they walked around and reviewed the signage. The Rep explained that they are reviewing the route as a whole currently as it may be changed to the Kings Coastal Path and the signage with be all amended.</p>	
	<p>The Deputy Town Clerk explained that Mark from BID has expressed an interest in storing events gazebos and tents they have acquired in a storage unit at Mount Wise. He asked if they would be able to store for free allowing NTC to use the equipment also for events.</p>	
<p>EF043/24</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr K Larsen and RESOLVED to agree to BID using the storage facility for their events equipment.</p> <p><u>Date, venue and time for the next meeting</u> The next Environment & Facilities Committee will be on Thursday 21 March 2024 at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 21.22pm</p> <p>Signed..... Chairman Cllr A Hannan</p> <p>Date.....</p>	