

NEWQUAY COUNCIL



RFO's Report to:	Full Council
Date:	Apr-21
Title:	February Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

Author:	Andrew Curtis	Role:	Town Clerk and Responsible Financial Officer
Contact:	Tel: 01637 878388 - E-mail: acurtis@newquaycouncil.co.uk		

Contents:

- 1.0 Bank Balances
- 2.0 Direct Debit & Standing Order Details
- 3.0 Payroll Payments (already made)
- 4.0 Unity Bank Card Payments (already Made)
- 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments)
- 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments)
- 6.1 Staffing Committee Payments
- 6.2 Finance and Policy Payments
- 6.3 Economic Growth and General Purposes Payments
- 6.4 Footpaths, Bridleways and Open Spaces Payments
- 6.5 Tourism and Leisure Payments
- 6.6 Planning & Licensing Payments
- 6.7 Councillors Payments

Required action from members:

- 1.0 - Note
- 2.0 - Note
- 3.0 - Note & Authorise
- 4.0 - Authorise
- 5.0 - Authorise
- 6.0 - Authorise
- 7.0 - Note

1.0

Bank Balances

Below are the Bank Account Balances as at 31.03.21

Account:	Balance:
Natwest NTC Current Account	
Natwest NTC Reserve	
Unity Bank NTC	
Unity Bank Reserve	
Natwest TIC Current Account	
Unity Bank TIC	
CCLA Deposit	
Total Account Balances	£0.00

2.0

Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive		NTC
Allstar		NTC
British Gas		NTC
Churchill Environment Services		NTC
Cornwall Council Rates		NTC
EDF Energy		NTC
Global Collect		NTC
H3G		NTC
Lloyds Card Payment		NTC
Yoozoom		NTC
NEST		NTC
Nissan Finance		NTC
SWW		NTC
TechQuarters		NTC
Thirsty Work		NTC
VWFS UK		NTC
AIAS		NTC
GoCardless		NTC
Premium Credit		NTC
Unity Bank		NTC
EE		NTC
Membership/Guide		TIC
Unity Bank		TIC
Total Direct Debit Amount:	£0.00	

3.0

Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£13,106.03	NTC	IB 7302
HMRC	£61,937.62	NTC	IB 7258 - IB 7301 & IB 7303, IB 7304
Total Payroll:	£75,043.65		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Staffing Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7335		Skyguard Ltd	MySOS Subscription	£362.88	£60.48
IB 7336		AD Sales Limited	Recruitment Ads	£70.00	£11.67
IB 7337		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7338		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7339		AD Sales Limited	Recruitment Ads	£139.99	£23.33
IB 7340		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7341		Cornwall Council	Recruitment Ads	£234.00	£39.00
IB 7342		Workwear Express	Facilities Uniform	£194.09	£32.35
IB 7343		Workwear Express	Facilities Uniform	£57.84	£9.64
IB 7344		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7345		Screwfix	Environment Service Mask	£38.32	£0.00
				£3,736.24	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.2**Finance and Policy Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7364		Amazon	IT Equipment	£63.00	£10.50
IB 7365		Amazon	Mirror for LFT	£14.45	£2.41
IB 7366		Amazon	Mirror for LFT	£19.64	£3.27
IB 7367		Datasharp UK Ltd	Printing costs	£99.22	£16.54
IB 7368		Soul Food Kitchen	Emergency Grant Release Fund	£500.00	£0.00
IB 7369		Newquay AFC	Councillor Community Fund	£400.00	£0.00
IB 7370		Newquay AFC	Councillor Community Fund	£500.00	£0.00
IB 7371		Newquay AFC	Councillor Community Fund	£500.00	£0.00
Total				£2,096.31	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7354		APS Construction Services	Maintenance of Coin Boxes & Paddlegates	£476.24	£79.37
IB 7355		APS Construction Services	Toilet Maintenance	£360.00	£60.00
IB 7356		APS Construction Services	Replace Door	£510.00	£85.00
IB 7357		Direct365	1100L Trade Waste Lockable	£1,007.76	£167.96
IB 7358		Direct365	Feminine Hygiene Disposal	£84.37	£14.06
IB 7359		Screwfix	Paper Roll	£36.08	£6.01
IB 7360		Swift Catering Supplies	Cleaning Materials	£375.48	£62.58
IB 7361		SSE Enterprise Lighting	Replacement CCTV Camera	£1,453.50	£242.25
IB 7362		Screwfix	WD-40	£20.97	£3.49
IB 7363		SSE Enterprise Lighting	CCTV Control Room Maintenance	£6,813.56	£1,135.59
Total				£11,137.96	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Footpaths, Bridleways and Open Spaces Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7330		Jewson	Equipment for Mountwise Roundabout	£35.72	£5.95
IB 7331		Screwfix	Strimming Mask	£27.99	£4.66
IB 7332		Glendale	Tree & Woods Survey	£1,455.90	£242.65
IB 7333		Kernow Metals	Various Metal Bins	£496.00	£0.00
IB 7334		Tozers	Atlantic Road Car Park Legal Fees	£2,395.20	£399.20
Total				£4,410.81	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.5

Tourism & Leisure Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7346		EDF Energy	Library Electricity	£713.20	£118.87
IB 7347		APS Construction Services	Repairs to Library Roof	£330.00	£55.00
IB 7348		MeiLoc Landscapes Architects	Killacourt Fees	£1,488.05	£248.01
IB 7349		More Creative Solutions	Deposit for Community Awards	£188.98	£62.99
IB 7350		Aventail Security	Security Invoice	£780.00	£130.00
IB 7351		Aventail Security	Security Invoice	£780.00	£130.00
IB 7352		British Gas	Killacourt Electricity	£23.29	£1.10
IB 7353		tozers	Killacourt Legal Fees	£2,532.00	£422.00
Total				£6,835.52	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.6

Planning & Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.7

Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£0.00
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£0.00
3.0	Payroll Payments (Expenditure)	£75,043.65
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£24,480.60
Total Expenditure for Authorisation		£99,524.25

