

<b>RFO's Report to:</b>	Full Council
<b>Date:</b>	Sep-23
<b>Title:</b>	September Payments for Authorisation
<b>Service Area:</b>	All Service Areas Affected
<b>Ward(s) Affected:</b>	All Wards
<b>Relevant Working Party / Committee:</b>	N/A

<b>Key Decision:</b>	Y	<b>Procurement Method:</b>	N/A
<b>Urgent Decision:</b>	Y	<b>Date next steps can be taken:</b> (e.g. referral on of recommendation or implementation of substantive decision)	N/A
<b>Exempt Information:</b>	N	<b>External Lead Times:</b>	N/A
<b>Appropriate pre-decision notification given to ward member if delegated?</b>			

<b>Author:</b>	Levi Holroyd	<b>Role:</b>	Finance Assistant
<b>Contact:</b>	Tel: 01637 878388 - E-mail: finance@newquay.gov.uk		

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<b>Required action from members:</b>
1.0 - Note
2.0 - Note
3.0 - Note & Authorise
4.0 - Note & Authorise
5.0 - Note & Authorise
6.0 - Note
7.0 - Note

## 1.0

## Bank Balances

Account:	Balances at 31.05.2023:	Balances at 31.08.2023:
Natwest NTC Current Account	£1,000.00	£1,000.00
Natwest NTC Reserve	£930,445.04	£982,511.24
Unity Bank NTC	£125,786.34	£198,774.90
Unity Bank Reserve	£1,689,790.52	£1,066,827.37
Natwest TIC Current Account	£0.00	£0.00
Unity Bank TIC	£355,034.73	£373,623.84
CCLA Deposit	£250,000.00	£250,000.00
<b>Total Account Balances</b>	<b>£3,352,056.63</b>	<b>£2,872,737.35</b>

## 2.0

## Direct Debits &amp; Standing Orders (May 23)

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£160.00	NTC
Allstar	£938.97	NTC
AIB	£95.34	NTC
Churchill Environment Services	£1,054.74	NTC
Cornwall Council Rates	£5,634.00	NTC
EDF Energy	£11,148.81	NTC
Global Collect	£855.64	NTC
H3G	£188.00	NTC
Siemens Financial Services	£998.01	NTC
Yoozoom	£670.96	NTC
BT	£997.20	NTC
Nissan Finance	£2,340.80	NTC
SWW	£3,768.50	NTC
TechQuarters	£2,805.80	NTC
Thirsty Work	£791.64	NTC
1&1	£95.99	NTC
Octopus Energy	£784.31	NTC
KINTO	£997.20	NTC
Quadient	£8.28	NTC
British Gas	£249.00	NTC
Biffa	£1,392.65	NTC
Npower	£136.37	NTC
NEST	£5,031.66	NTC
<b>Total Direct Debit Amount:</b>	<b>£41,143.87</b>	

## 3.0

## Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£115,920.95	NTC	IB 11159 - IB 11202, IB 11277 - IB 11318 & IB 11320
HMRC	£42,490.13	NTC	IB 11242 & IB 11319
<b>Total Payroll:</b>	<b>£158,411.08</b>		

## 4.0

## Unity Bank Credit Card Payments (already made)

Date	Supplier:	Info:	Total:	VAT:	Committee:
05-Jun	Hexnode	Annual Subscription	£1,618.81	£0.00	G&R
08-Jun	Door Entry Direct	12V Strike Lock	£252.95	£42.16	E&F
13-Jun	Commercial Washrooms	Door Handle & Lock	£433.20	£72.20	E&F
15-Jun	Malcolm Barnecutt	Armed Forces Day Food	£44.00	£0.00	C&T
17-Jun	Adobe	Adobe Acrobat Pro	£16.64	£0.00	G&R
18-Jun	Adobe	Adobe Acrobat Pro	£198.96	£0.00	G&R
23-Jun	Paddle.com	IT Equipment	£26.53	£0.00	G&R
26-Jun	Zip Water	Facilities Equipment	£99.33	£16.56	E&F
29-Jun	NRLA	Credit Check	£26.00	£4.33	E&F
01-Jul	Digital Ocean	IT Equipment	£28.04	£0.00	G&R
03-Jul	Lloyds	Monthly Fee	£3.00	£0.00	G&R
26-Jan	Local Government Association	Refund for Training	£288.00	£0.00	HR
03-Jul	Guardian Security	14E Electric Strike	£486.58	£81.10	E&F
04-Jul	CEF	LED Panel	£135.60	£22.60	E&F
05-Jul	NRLA	Credit Check	£26.00	£4.33	E&F
06-Jul	Starlink	Wall Mount & Ethernet Cable	£107.00	£17.83	G&R
06-Jul	Starlink	High Performance Kit	£2,073.00	£345.50	G&R
14-Jul	eBay	Bracket for Starlink	£200.00	£0.00	G&R
17-Jul	Adobe	Adobe Acrobat Pro	£16.64	£0.00	G&R
18-Jul	Kick Plate Direct	Facilities Equipment	£141.78	£23.63	E&F
18-Jul	Gentworks	Flushvalve Kit	£370.80	£61.80	E&F
21-Jul	NRLA	Credit Check	£26.00	£4.33	E&F
23-Jul	Duracell Direct	Battery Pack	£69.60	£11.60	G&R
25-Jul	Cornwall Council	Planning Application for Notice	£295.00	£0.00	G&R
27-Jul	Parallels	Parallels Desktop 18 for Mac	£87.49	£0.00	G&R
27-Jul	Zip Water	Safety Tap	£94.78	£0.00	E&F
29-Jul	Starlink	Annual Fee	£150.00	£0.00	G&R
31-Jul	Reolink	Reolink Go PT Plus	£216.88	£0.00	C&T
01-Aug	Google Cloud	IT Equipment	£27.41	£0.00	G&R
01-Aug	The Ramp People	Wheelchair Ramp	£192.00	£32.00	E&F
01-Aug	Digital Ocean	IT Equipment	£27.55	£0.00	G&R
02-Aug	Lloyds	Monthly Fee	£3.00	£0.00	G&R
Total Unity Card Amount:			£7,206.57		

## 5.0

## Petty Cash Payments (Already Made)

Date	Supplier:	Info:	Total:	VAT:	Committee:
21/06/2023	Sainsburys	AAA Batteries	£6.50	£0.00	G&R
26/06/2023	Tesco	Milk	£1.65	£0.00	G&R
28/06/2023	Sainsburys	Refuse Sacks for Events	£4.00	£0.00	C&T
29/06/2023	Post Office	Petty Cash Top Up		£0.00	G&R
30/06/2023	Southwest Engravers	Key Cutting for Post Office Fountain & Chester Rd Service	£10.00	£0.00	E&F
05/07/2023	Premier	Milk	£1.40	£0.00	G&R
02/07/2023	Tesco	Cakes for Civic Parade	£2.90	£0.00	C&T
10/07/2023	Tesco	Milk	£1.55	£0.00	G&R
13/07/2023	Tesco	Dishwasher Tablets	£7.00		E&F
14/07/2023	Poundland	Milk	£1.55	£0.00	G&R
21/07/2023	Poundland	A4 Frames for SWW Posters	£15.00	£2.50	E&F
24/07/2023	Tesco	Milk	£1.55	£0.00	G&R
24/07/2023	eBay	Pull Cord for Water Pump	£7.43	£1.24	E&F
31/07/2023	Tesco	Milk	£1.55	£0.00	G&R
03/08/2023	Southwest	Unit 1 Key Cutting	£5.00	£0.00	E&F
03/08/2023	Southwest	Station Toilet Key Cutting	£15.00	£0.00	E&F
03/08/2023	Southwest	Station Toilet Key Cutting	£15.00	£0.00	E&F
03/08/2023	Southwest	Station Toilet Key Cutting	£15.00	£0.00	E&F
03/08/2023	Southwest	Station Toilet Key Cutting	£15.00	£0.00	E&F
04/08/2023	Southwest	Bandstand Key Cutting	£5.00	£0.00	E&F
04/08/2023	Southwest	Bandstand Key Cutting	£15.00	£0.00	E&F
07/08/2023	Tesco	Milk	£1.55	£0.00	G&R
14/08/2023	Tesco	Milk	£1.55	£0.00	G&R
21/08/2023	Tesco	Milk	£1.55	£0.00	G&R
21/08/2023	Car Vogue	Number Plates	£15.00	£0.00	G&R
21/08/2023	Car Vogue	Number Plates	£15.00	£0.00	G&R
21/08/2023	Car Vogue	Number Plates	£15.00	£0.00	G&R
25/08/2023	Morrisons	Bin Liners	£5.10	£0.00	C&T
26/08/2023	Poundland	Equipment for Events	£4.50	£0.75	C&T
26/08/2023	Poundland	Brush & Scouring Pads for	£2.50	£0.41	C&T
24/08/2023	Tesco	Milk	£1.55	£0.00	G&R
01/09/2023	Tesco	Milk & Dishwasher Tablets	£7.00	£0.00	E&F
<b>Total</b>			<b>£217.38</b>		

**6.0****Unity Monthly Schedule of Accounts**

<b>Date:</b>	<b>IB Reference</b>	<b>Info:</b>	<b>Total</b>
10/07/23	IB 11138 - IB 11157	1st July Payment Run	£15,775.90
24/07/23	IB 11204 - IB 11238	2nd July Payment Run	£28,663.45
14/08/23	IB 11243 - IB 11274	1st August Payment Run	£51,357.58
28/08/23	IB 11321 - IB 11342	2nd August Payment Run	£10,976.37
11/09/23	IB 11345 - IB 11380	1st September Payment Run	£42,517.23
			<b>£149,290.53</b>

**7.0**

<b>Total Payments/Bank Balances:</b>		
1.0	Bank Balances	<b>£2,872,737.35</b>
<b>Expenditure for Authorisation</b>		
2.0	Direct Debit & Standing Orders (Expenditure)	£41,143.87
3.0	Payroll Payments (Expenditure)	£158,411.08
4.0	Unity Bank Card Payments (Expenditure)	£7,206.57
5.0	Petty Cash Payments (Expenditure)	£217.38
6.0	Unity Monthly Schedule of Accounts (Expenditure)	£149,290.53
<b>Total Expenditure for Authorisation</b>		<b>£356,269.43</b>

