

NEWQUAY TOWN COUNCIL

MINUTE REF:	Minutes of the Environment & Facilities (E&F) Committee Meeting held on 16 February 2023 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.	ACTIONS:
	<p><u>Present</u></p> <p>Cllrs A Hannan (Chair), M North, L Gardner and L Wright</p> <p><u>Also attending</u></p> <p>Mr J Piwecki (Deputy Chief Executive), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environment Manager), Mr D Tuttle (Facilities Manager), Cllrs S Thomson, K Larsen, K Towill and 1 member of the public</p>	
EF001/23	<p><u>Apologies</u></p> <p>Cllrs M Formosa, D Creek and O Monk</p>	
EF002/23	<p><u>Declarations of Interest and Dispensations</u></p> <p>None.</p>	
EF003/23	<p><u>Minutes</u></p> <p>A. 17 November 2022</p>	
EF003/23 (A)	<p>It was proposed by Cllr M North, seconded by Cllr L Wright and</p> <p>RESOLVED to confirm the accuracy of the minutes of the meeting held on 17 November 2022.</p> <p>Cllr A Hannan abstained from the vote.</p>	
EF004/23	<p><u>Matters Arising</u></p> <p>The Deputy Chief Executive provided some updates:</p> <p>The Memorial bench policy has been redrafted and will be on the Agenda for the March meeting.</p> <p>Cllr L Gardner suggested contacting St Ives Town Council to see how they have reinstated their benches throughout the Town also their Memorial bench Policy. They have now eradicated all the old-style wooden benches and keep a stock of low maintenance recycled material benches.</p> <p>The Defibrillator quotes for Porth Beach and Killacourt have been sought and will be on the agenda for the March meeting.</p>	
EF005/23	<p><u>Open Session for Electors of Newquay - Public Question time</u></p> <p>None.</p>	

EF006/23	<u>Grant Request – Newquay in Bloom (£1961.52)</u>	
	<p>Members discussed.</p> <p>It was proposed by Cllr L Gardner, seconded by Cllr M North and</p> <p style="text-align: center;">RESOLVED to approve the grant to Newquay in Bloom of £1651.72 minus the Travel expenses and entry fees.</p> <p>Cllr A Hannan abstained from the vote.</p> <p>Cllr S Thomson volunteered to be the representative from the Town Council to attend the Newquay in Bloom meetings and feedback.</p> <p style="text-align: center;"><i>(1 member of the public left the meeting 19.17pm)</i></p>	Finance
EF007/23	<u>Newquay in Bloom Report & Newquay in Bloom/South west in Bloom Competitions</u>	
EF008/23	Cllr A Hannan provided an update to members on recent projects.	
EF008/23 (A)	<p><u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u></p> <p>A. <u>Environmental Service Managers Report</u></p>	
	<p>The Environment Manager went through his report. The Environment Manager will look to investigate the cost of removal of all condemned/disused posts hanging basket posts. Cllr L Gardner offered assistance to look at possible funding available to assist with the removal.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p>	Environment Manager & Cllr L Gardner
EF008/23 (A)(1)	<p style="text-align: center;">RESOLVED unanimously to retrospectively approve the purchase of 100 Hanging Baskets from Millennium Plants at a cost of £1795.00.</p>	Environment Manager
	<p>Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr L Wright and</p> <p style="text-align: center;">RESOLVED unanimously to RECOMMEND to Full Council the release of up to £9000 from the Open Spaces EMR or General Fund to source and install a fence for the Killacourt and to give delegated authority to the Chair, Vice-Chair, Environment Manager & Deputy Town Clerk to agree a new suitable fence line for safety and review the recommendation from Cornwall Consultants</p>	FULL COUNCIL RECOMMENDATION Environment Manager, Deputy Chief Executive, Cllrs A Hannan & D Creek
EF008/23 (A)(2)	<p>Members wished to check the legalities over the possible new Barrier width and height then bring back to Committee for approval at the next meeting.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p>	Environment Manager

EF008/23 (A)(3)	<p>RESOLVED unanimously to proceed with approving the quotation of £3300.00 for repainting the Huer's Hut and to suspend Financial Regulation 5.3 to permit 50% payment up front for materials.</p>	Environment Manager & Deputy Chief Executive
	<p>Members discussed in detail.</p>	
	<p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p>	Environment Manager
EF008/23 (A)(4)	<p>RESOLVED unanimously to agree the cost of £924.80 for the Biffa Waste Collections at South Fistral Car Park for a further year 2023-24. Within this time, it was requested that the Environment Manager at costs for adding recycling bins to the South Fistral Car Park site.</p>	Environment Manager
	<p>Members also wished that recycling bin installations are reviewed at all our Council owned sites.</p>	
EF008/23 (A)(5)	<p>It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and</p>	
	<p>RESOLVED unanimously to move Agenda Item 10 - Urban Tree Planting up to be discussed next.</p>	
EF009/23	<p><u>Urban Tree Planting</u></p>	
	<p>Cllr S Thomson provided an update on the scheme. Members discussed possible issues regarding the planting on verges as suggested by Cllr S Thomson. Cllr S Thomson spoke about about funding for Woodland Management Plan for Priory Woods. Members discussed at length.</p>	Cllr S Thomson
	<p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p>	Cllr S Thomson
EF009/23 (1)	<p>RESOLVED unanimously to approve the further works to progress the Woodland Management Plan for Priory Woods.</p>	
	<p>It was proposed by Cllr A Hannan, seconded by Cllr L Wright and</p>	
EF009/23 (2)	<p>RESOLVED unanimously to agree in principle further works on the Urban Tree Scheme, looking at costs and gaining permissions and coming back to Committee.</p>	
	<p><i>(Cllr S Thomson left the meeting at 20.26pm)</i></p>	
EF010/23 (A)(i)	<p><u>Ai. Speed Awareness Signs</u></p>	
	<p>Cllr K Towill provided an update on the Speed Awareness Signage. The signage options chosen to be used in Newquay are to be mounted onto poles and run via re chargeable batteries.</p>	
	<p>The sign will flash at the driver when the speed is over the limit for that area. The purchase of the signs was approved initially by Governance & Resources then referred to Full Council for final approval, since the however a few legal issues have arose.</p>	

<p>EF010/23 (A)(i)(1)</p>	<p>The Highways Authority had suggested that the signs are to go up and come down regularly every few weeks, which have resource issues for staff as well as other permission issues.</p> <p>Cllr K Towill is looking for an in-principle support decision for this project.</p> <p>Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to RECOMMEND to Full Council support in principle for the Environment & Facilities Services to handle the erection/removal of Speed Awareness Signage subject to Cornwall Council delegating Newquay Town Council the power to do so under Section 101 of the Local Government Act 1972</p>	<p>FULL COUNCIL RECOMMEDATION</p>
<p>EF010/23 (A)(i)(2)</p>	<p>It was proposed by Cllr A Hannan, seconded by Cllr L Gardener and</p> <p>RESOLVED unanimously to extend the meeting by 30 minutes to 9.30pm</p>	
<p>EF010/23 (B)</p>	<p>B. <u>Concrete Waves Working Party Report</u></p> <p>Cllr A Hannan provided a brief update on the CIL Application. The Environment Manager confirmed the benches for the Skatepark are to go in soon.</p>	
<p>EF010/23 (C)</p>	<p>C. <u>Killacourt</u></p> <p>Ci. <u>Surf Statue</u></p> <p>Members discussed. The Committee are still outstanding further information on a fully costed project plan.</p>	
<p>EF010/23 (D)</p>	<p>D. <u>South Fistral Car Park Order</u></p> <p>The Deputy Town Clerk gave a brief.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to agree to begin consultation in regard to the South Fistral Car Park Order 2023/24.</p>	<p>Town Clerk</p>
<p>E011/23</p>	<p><u>Trenance Play Area</u></p> <p>Cllr L Gardner provided an update on the proposal for Trenance Play Park and asked about assistance from the Office to help with a consultation with the Community. Members discussed options around how to engage with the wider public other than online surveys.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and</p>	

	RESOLVED unanimously to agree to undertake a consultation on the redevelopment of Trenance Play Area.	Cllr Gardner/ Office
E012/23	<u>Enforcement Officers Report</u> Members noted the report.	
E013/23	<u>Environmental And Climate Working Party Report</u> A. <u>Weed Control Contract 2023-24</u> The Deputy Town Clerk went over the quotation pack for Weed Control Contract 2023-24. Members discussed. It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and RESOLVED unanimously to begin procurement for the Weed Control Contract for 2023-24 based on the current specification.	Deputy Town Clerk
E014/23	<u>Facilities Service Manger Report</u> The Facilities Manager provided an update on the Service for Members. It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and	
E014/23 (1)	RESOLVED unanimously to agree to the Facilities Manager recommendation and agree the quotation of £1590.00 for the Façade improvement of the Killacourt Toilets It was proposed by Cllr A Hannan, seconded by Cllr L Gardener and	Facilities Manager
E014/23 (2)	RESOLVED unanimously to extend the meeting by 30 minutes to 10pm It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and	
E014/23 (3)	RESOLVED unanimously to agree to the Facilities Manager recommendation and give delegated authority to Chair, Vice-Chair, Facilities Manager and Deputy Town Clerk to spend up to £5390.00 for the demolition of the Railway Station Toilet portacabin.	Cllrs Hannan/ Creek/ Facilities Manager/ Deputy Town Clerk
E015/23	<u>Budget Report</u> No updates.	
E016/23	<u>Correspondence</u> None	
E017/23	<u>Any other Business</u>	

<p>E018/23</p>	<p>None</p> <p><u>Exempt Business</u></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p> <p>A. <u>Railway Station Project</u></p> <p>Please see confidential addendum ref: 16.02.23/001</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and</p> <p>RESOLVED unanimously to agree to proceed with Design Plan A which includes using Network Rail Land and give delegated authority to Cllr Hannan, Gardner and the Deputy Town Clerk to continue negotiation with Network Rail regarding indicative legal fees for the land transfer.</p>	<p>Cllrs Hannan/ Gardner/ Deputy Town Clerk</p>
<p>E019/23</p>	<p><u>Date, venue and time for the next meeting</u></p> <p>The next Environment & Facilities Committee will be on Thursday 16 March at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 10pm.</p> <p>Signed..... Chairman Cllr A Hannan</p> <p>Date.....</p>	