

**NEWQUAY TOWN COUNCIL**

<b>MINUTE REF:</b>	Minutes of the Environment & Facilities (E&F) Committee Meeting held on 28 June 2022 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.	<b>ACTIONS:</b>
	<p><b><u>Present</u></b> Cllrs A Hannan, D Creek, M North, M Formosa, L Gardner</p> <p><b><u>Also attending</u></b> Mr J Piwecki (Deputy Chief Executive), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environmental Service Manager), and 2 members of the public.</p>	
<b>EF155/22</b>	<p><b><u>Election of a Chairman for 2022-23</u></b></p> <p>It was proposed by Cllr L Gardner, seconded by Cllr D Creek and <b>RESOLVED unanimously to elect Cllr A Hannan as Chairman of the Committee for the Civic Year 2022-2023</b></p>	
<b>EF156/22</b>	<p><b><u>Election of a Vice-Chairman 2022-23</u></b></p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and <b>RESOLVED unanimously to elect Cllr D Creek as Vice-Chairman of the Committee for the Civic Year 2022-2023.</b></p>	
<b>EF157/22</b>	<p><b><u>Apologies</u></b> Cllr O Monk, Cllr D Terry</p>	
<b>EF158/22</b>	<p><b><u>Minutes</u></b></p>	
<b>EF158/22 (A)</b>	<p>A. 21 April 2022</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and <b>RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 21 April 2022.</b></p>	
<b>EF159/22</b>	<p><b><u>Declarations of Interest and Dispensations</u></b> None.</p>	
<b>EF160/22</b>	<p><b><u>Matters Arising</u></b> Members asked about advertising at Atlantic Road.</p> <p>Members also asked about Parking Schemes. The Deputy Town Clerk advised on this.</p>	
<b>EF161/22</b>	<p><b><u>Open Session for Electors of Newquay - Public Question time</u></b> No questions raised.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and <b>RESOLVED to move Agenda Item 9ci Surf Statue to be discussed next.</b></p>	
<b>EF162/22 (A)</b>	<p><b><u>A. Surf Statue Consultation – Full Council</u></b></p>	

	<p>Cllr A Hannan provided an update to all on the current situation with the Surf Statute Consultation. The two locations that were identified originally were Esplanade Green &amp; Killacourt. Unfortunately, Esplanade Green now has to be removed as a possible site due to the implications of the Protected Green Status it currently holds. Members discussed in detail.</p> <p>Cllr L Gardner suggested that the Working Party should consult with the Pentire Residents Association and also the Chymeddan Residents Association for their opinions.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney to RECOMMEND TO FULL COUNCIL that the Working Party have identified one site for the Surf Statue and that they now wish to move forward with the Consultation to residents.</p> <p>Cllr L Gardener wished to make an amendment to the Proposal that the consultation of with the Residents Associations as stated above be included.</p> <p>Members discussed. Cllr A Hannan was happy for the Working Party to meet wit the associations before Full Council.</p> <p>Cllr L Gardner's amendment was not seconded.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and <b>RESOLVED to RECOMMEND TO FULL COUNCIL that the Working Party have identified one site for the Surf Statue and that they now wish to move forward with the Consultation to residents.</b></p> <p>(2 Members of the Public left the meeting at 9.31pm)</p>	<b>RECOMMEND TO FULL COUNCIL</b>
<b>EF163/22</b>	<b><u>Improve the Appearance of Newquay</u></b>	
<b>EF163/22 (A)</b>	<p><b>A. <u>Environmental Service Managers Report</u></b>  The Environmental Service Manager provided an update and read through explained his report.  Members discussed.</p> <p>Members are supportive happy to support the purchase of an Electric Bike for the Enforcement Officer, however they do wish for more research over an appropriate style, price also ensuring the proper training &amp; insurance are in place.  Members suggested contacting some local Town Councils that may have already purchased some Electric Bikes.</p> <p>Members asked the Environment Manager to get some more information on the Skateboard Training request specially around Charging for the training and insurance cover.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and <b>RESOLVED to delegate authority to the Deputy Town Clerk, Environment Manager and Chair to review and accept if deemed acceptable after the further information is received.</b></p> <p>Members discussed benches, coverings, advertising boards and bike racks at the Skatepark.</p>	<p><b>Environment Manager</b></p> <p><b>Environment Manager</b></p> <p><b>Deputy Town Clerk, Environment Manager, Chair</b></p>

	<p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and <b>RESOLVED to move forward with the necessary electrical checks for the Skate Park lighting infrastructure.</b></p> <p>It was proposed by Cllr L Gardner, seconded by Cllr M North and <b>RESOLVED to accept and proceed with the quote from SWPSI to fix the Zip wire at South Fistral Car Park.</b></p> <p>The Environment Manager suggested a meeting between Cllrs, Officers, and Contractor in regard to the Trencreek Allotment Project. Members agreed this was a good idea and asked the Environment Manager to facilitate.</p> <p>The Deputy Town Clerk provided an update on the damage to the top path of the Killacourt.</p> <p>Cllr L Gardner asked for some signage around the refill station as well as some social media. Cllr M North explained that she will be holding an official opening shortly.</p> <p>Members asked the Environment Manager to provide a work schedule for the team throughout the summer for E&amp;F meeting in July.</p>	<p><b>Environment Manager</b></p> <p><b>Environment Manager</b></p> <p><b>Environment Manager</b></p> <p><b>Office/Facilities Manager</b></p>
<b>EF164/22</b>	<b><u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u></b>	
<b>EF164/22 (A)</b>	<p><b>A. <u>Concrete Waves Working Party Report</u></b> Members of the Working Party will be arranging a new meeting with the User Group.</p> <p>It was proposed by Cllr D Creek, seconded by Cllr M North and <b>RESOLVED to approve the repairs by Mavericks to the Skatepark at a cost of £550 + VAT</b></p>	
<b>EF164/22 (B)</b>	<p><b>B. <u>Newquay in Bloom Report &amp; Newquay in Bloom/Southwest in Bloom Competitions</u></b> Cllr A Hannan provided an update to Members. The judging for Southwest in Bloom will be on 25 July.</p> <p>Members discussed the costs for the event.</p>	
<b>EF164/22 (C)</b>	<p>It was proposed by Cllr M Formosa, seconded by Cllr M North and <b>RESOLVED to delegate authority to the Vice-Chair, Cllr L Gardner &amp; Deputy Town Clerk to approve up to £1,000 to facilitate the costs for Land Train Hire &amp; Lunch for the Southwest in Bloom judging.</b></p> <p>Cllr A Hannan abstained from the vote.</p> <p><b>C. <u>Other devolved open green spaces, parks, play areas and car parks.</u></b> A report was provided on the Killacourt Tenancy. Cllr D Creek also provided an update on new tenants.</p> <p>Cllr L Gardner wished to have it recorded that he will not be voting on any of the Commercial aspects of the Killacourt Units.</p>	<p><b>Cllr L Gardner, Deputy Town Clerk, Vice-Chair</b></p>

EF165/22	<b><u>Ensure the effective management and control of various allotment sites and waiting lists including those managed in-house and those managed by allotment associations</u></b>	
EF165/22 (A)	<p><b><u>A. Newquay Town Council – Mount Wise Allotment association Lease Renewal</u></b></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M Formosa and <b>RESOLVED to delegate authority for Chair, Vice-Chair &amp; Deputy Town Clerk to renew and agree another tenure of the Mount Wise Allotment Association Lease subject to checking that the issues that have been brought to the attention of the Chair would not affect the renewal.</b></p>	Chair, Vice-Chair, Deputy Town Clerk
EF166/22	<b><u>Develop a programme of education and where necessary Enforcement to minimise anti social issues and report actions required to partner organisations</u></b>	
EF166/22 (A)	<p><b><u>A. Enforcement Officers Report</u></b></p> <p>The Enforcement Officer has submitted a report for noting.</p>	
E167/22	<b><u>Develop and Implement Environmental &amp; Climate Change Operational Procedures</u></b>	
EF167/22 (A)	<p><b><u>A. Environmental And Climate Working Party Report</u></b></p> <p>An email will be sent out to all Councillors to ask if any Members outside E&amp;F wish to sit on the Working Party.</p> <p>Cllr L Gardner wished to sit on this Working Party.</p>	Office
EF168/22	<b><u>Manage, maintain, and enhance town council owned facilities and buildings &amp; Manage, maintain and enhance the public toilet facilities and services provided across Newquay</u></b>	
EF168/22 (A)	<p><b><u>A. Facilities Service Manager Report</u></b></p> <p>The Facilities Service Manager was not present, members were provided with a written report. Councillors read and noted the report.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M Formosa and <b>RESOLVED to extend the meeting by 30 minutes from 9pm.</b></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and <b>RESOLVED RECOMMEND TO FULL COUNCIL the release of £10,000 from the EMR to look to fund the Paddle Gates replacement at Watergate Bay. Delegating authority to the Chair, Vice-Chair, Deputy Town Clerk and Facilities Manager to then agree a contractor for the works after all quotes have been received.</b></p> <p>It was proposed by Cllr D Creek, seconded by Cllr L Gardner and</p>	<b>RECOMMEND TO FULL COUNCIL</b> Chair, Vice-Chair, Deputy Town Clerk & Facilities Manager

	<p><b>RESOLVED to move forward with the Quotation from APS for toilets at the Skatepark for 12 months.</b></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and <b>RESOLVED to delegate authority to Toilets Working Party, Deputy Town Clerk and Facilities Manager to review and agree the quote regarding flushing of urinals and contractor.</b></p> <p>The decision regarding the Contactless Card installation will be deferred to the July meeting over clarification.</p> <p>A sign was requested to be created to inform Members of the Public that the Heron Tennis Centre Toilets are for the use of the Public.</p> <p><b><u>Porth Defibrillator – Cllr K Towill</u></b> Members wished to invite Friends of Porth Beach to the July meeting to present on the project.</p> <p><b><u>Hygiene Disposal – Cllr Thomson</u></b> Members wished to note the comments made by Cllr Thomson. Members wished to ask for more information on this. Members wished to note that there are hygiene units placed in the unisex accessible toilets. Members noted no reports have been received by the Facilities Manager or public regarding this issue.</p> <p>Newquay Foodbank have requested storage space from the Council to assist housing the food they provide. Cllr L Gardner provided some information on this item as he is involved with Newquay Foodbank.</p> <p>Members wished Office to complete a survey of what space we have available if any to see if we can accommodate this.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and <b>RESOLVED to extend the meeting by 30 minutes from 9.30pm.</b></p>	<p><b>Toilet Working Party, Deputy Town Clerk &amp; Facilities Manager</b></p>
<p><b>EF169/22</b></p>	<p><b><u>Correspondence</u></b></p> <p><b><u>Adopting Benches – Gannel</u></b> Cllr L Gardner provided an update on this item.</p>	<p><b>Office</b></p>
<p><b>EF169/22 (A)</b></p>	<p>It was proposed by Cllr L Gardner, seconded by Cllr D Creek and <b>RESOLVED to support the bid for Trenance School to enter an agreement with the Council to maintain the Gannel area.</b></p>	<p><b>Office</b></p>
<p><b>EF169/22 (B)</b></p>	<p><b><u>Memorial Benches – South Fistral</u></b> Members discussed this. Members wished to agree in principle to a maintenance free bench option. The Council need to put a Policy/protocol for this to move forward.</p>	<p><b>Office</b></p>
<p><b>EF169/22 (C)</b></p>	<p><b><u>Waste Bin – Fistral</u></b> Members discussed the correspondence received. Cllr L Gardner was happy for this to be passed to him as Cornwall Councillor for the area.</p>	
<p><b>EF170/22</b></p>		

<p>EF171/22</p> <p>EF171/22 (A)</p> <p>EF171/22 (B)</p> <p>EF171/22 (C)</p> <p>EF172/22</p> <p>ED173/22</p>	<p><b><u>Financial Statement</u></b></p> <p>It was proposed by Cllr A Hannan, Seconded by Cllr D Creek and <b>RESOLVED unanimously to authorise the payments list totalling £20332.98</b></p> <p><b><u>Exempt Business</u></b></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and <b>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</b></p> <p><b>A. <u>Fixed Electrical Testing – Marcus Hill &amp; Library</u></b> <b>Please see confidential addendum ref: 28.06.22/001</b></p> <p><b>B. <u>Concrete Waves maintenance</u></b> <b>Please see confidential addendum ref: 28.06.22/001</b></p> <p><b>C. <u>Railway Station Project</u></b> <b>Please see confidential addendum ref: 28.06.22/001</b></p> <p><b><u>Any other Business</u></b></p> <p>Cllr L Gardner provided an update on the vandalism of the Huers Hut.</p> <p><b><u>Date, venue and time for the next meeting</u></b></p> <p>The next Environment &amp; Facilities Committee will be on Thursday 21 July at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 21.56pm.</p> <p><b>Signed..... Chairman</b> Cllr A Hannan <b>Date.....</b></p>	
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