

**NewquayCouncil****CorporateService****Ag. 8J**

Report to:	Full Council
Meeting Date:	01 May 2024
Subject:	Subscriptions

Non-Confidential

The following subscriptions are in place (best endeavours have been made to ensure this is a complete and comprehensive list):

Other Principal Party	Description	Funding Committee
Association of Chartered Certified Accountants (ACCA)	Professional Development and Training	HR
Adobe Acrobat	Adobe PDF Editor (Office) & Photoshop (TIC)	G&R
AHGTC	Town Crier's Guild Membership	HR
Anthropic	AI Software (Claude.ai) – being trialled to explore usage to reduce general day to day administrative functions.	G&R
Asset Tiger	IT Asset Management System	G&R
Association of Accounting Technicians	Professional Development and Training	HR
Bitwarden	Password Management Software	G&R
British Computer Society, The Chartered Institute for IT	Professional Development and Training	HR
Canva Pro	Digital editing system (online) for social media and other communications i.e. Job adverts etc.	G&R
Cornwall Association of Local Councils	Advice & Legislation Updates	G&R
Chartered Institute of Information Security	Professional Development and Training	HR
Chartered Management Institute	Professional Development and Training	HR
Digital Ocean	Website compliance	C&T
Ellis Whittam	Online Training for Staff	HR
Experian	Credit Rating Services for contracts	G&R
Freethought	Newquay.gov.uk domain renewal	G&R
High Street Task Force	Membership for the Town Team	C&T
Hosting	Domain Renewal	G&R
iBabs	Council Meeting Management System	G&R
Institute of Leadership and Management	Professional Membership, Professional Development and Training	HR
Institute of Place Management	Support in relation to Town Team work	C&T
Information Commissioner	Data Protection Registration	G&R
LCR Magazine	Advice & Legislation Updates	G&R
Log Me In (Go to assist)	Remote login support for IT and Cllr Laptops	G&R
MoneySoft	Payroll System	HR
National Allotments Society	Advice & Legislation Updates	E&F
National Association of Local Councils	Advice & Legislation Updates	G&R
NRLA Tenant Referencing	Credit Reference Checking Service	E&F
North Coast Cluster Group	Information Updates	C&T
Otter.ai	AI Software – virtual assistant that attends meetings and creates transcriptions and summaries of actions from the meetings.	G&R
PPLPRS	Music Licence	G&R

Pureclean Newquay Ltd	Cleaning of Offices/Library/Mount Wise windows	E&F
Society of Local Council Clerks	Professional Membership, Advice & Legislation Updates	HR
South West Councils	HR Advisory Service & Training	HR
Techquarters	Council's Microsoft Office System	G&R
The Purple Guide	Best Practice Guidance for Events	C&T
TV Licencing	Tv Licence	G&R
Which	Magazine Subscription (Library)	C&T
YooZoom	Phone System and IT Networking	G&R

Key:

C&T = Community and Tourism	P&L = Planning and Licensing
E&F = Environment and Facilities	HR = Human Resources
G&R = Governance and Resources	L&R = Legal and Regulator