



RFO's Report to:	Full Council
Date:	Oct-21
Title:	October Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

Author:	Levi Holroyd	Role:	Finance Assistant
Contact:	Tel: 01637 878388 - E-mail: levi@newquay.town		

Contents:

- 1.0 Bank Balances
- 2.0 Direct Debit & Standing Order Details
- 3.0 Payroll Payments (already made)
- 4.0 Unity Bank Card Payments (already Made)
- 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments)
- 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments)
- 6.1 Human Resources Committee Payments
- 6.2 Governance and Resources Payments
- 6.3 Economic Growth and General Purposes Payments
- 6.4 Tourism and Leisure Payments
- 6.5 Planning & Licensing Payments
- 6.6 Councillors Payments

Required action from members:

- 1.0 - Note
- 2.0 - Note
- 3.0 - Note & Authorise
- 4.0 - Authorise
- 5.0 - Authorise
- 6.0 - Authorise
- 7.0 - Note

1.0

Bank Balances

Below are the Bank Account Balances as at 30.09.21

Account:	Balance:
Natwest NTC Current Account	
Natwest NTC Reserve	
Unity Bank NTC	
Unity Bank Reserve	
Natwest TIC Current Account	
Unity Bank TIC	
CCLA Deposit	
Total Account Balances	£0.00

2.0

Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive		NTC
Allstar		NTC
British Gas		NTC
Churchill Environment Services		NTC
Cornwall Council Rates		NTC
EDF Energy		NTC
Global Collect		NTC
H3G		NTC
Lloyds Card Payment		NTC
Yoozoom		NTC
NEST		NTC
Nissan Finance		NTC
SWW		NTC
TechQuarters		NTC
Thirsty Work		NTC
Siemens		NTC
VWFS UK Ltd		NTC
Mailing Room		NTC
Premium Credit		NTC
Unity Bank		NTC
EE		NTC
Eden		TIC
Unity Bank		TIC
Total Direct Debit Amount:	£0.00	

3.0

Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£55,387.68	NTC	IB 8197 - IB 8238
HMRC	£11,928.50	NTC	IB 8239
Total Payroll:	£67,316.18		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8348		APS Construction Services	Cleaning Staff	£1,667.04	£277.84
IB 8349		Aventail Security	Security Invoice	£795.60	£132.60
IB 8350		Aventail Security	Security Invoice	£1,320.00	£220.00
IB 8351		Susan Deakin	Reimbursement for Lunch & Travel	£16.00	£0.00
IB 8352		Mark Godsell	Reimbursement for Travel	£6.00	£0.00
IB 8353		Amy Smith	Reimbursement for Lunch	£15.00	£0.00
IB 8354		SLCC	Virtual Conference	£120.00	£20.00
IB 8355		Cornwall Training & Consultancy	Fire Safety Training	£588.00	£98.00
IB 8356		Rumbles 2	Enforcement Uniform	£16.80	£2.80
IB 8357		AD Sales Limited	Recruitment Ads	£139.99	£23.33
IB 8358		AD Sales Limited	Recruitment Ads	£139.99	£23.33
IB 8372		Aventail Security	Security Invoice	£5,789.40	£964.90
IB 8376		APS Construction Services	Cleaning Staff	£1,667.04	£277.84
				£12,280.86	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.2**Governance and Resources Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8315		Newquay Cricket Club	Grant Release	£1,000.00	£0.00
IB 8316		Newquay in Bloom	Grant Release	£805.26	£0.00
IB 8317		Amazon	IT Equipment	£79.20	£13.20
IB 8318		Amazon	IT Equipment	£436.90	£72.82
IB 8319		Amazon	Rubber Strip for Enforcement Vehicle	£4.95	£0.83
IB 8320		Amazon	Floor Matting for Enforcement Vehicle	£27.58	£4.60
IB 8321		Amazon	Seat Covers for Enforcement Vehicle	£18.99	£3.17
IB 8322		Viking	Stationary Order	£33.06	£5.51
IB 8323		Viking	Stationary Order	£47.56	£7.93
IB 8324		Viking	Stationary Order	£63.40	£5.24
IB 8325		Viking	Stationary Order	£27.44	£4.57
IB 8326		Viking	Stationary Order	£58.97	£9.83
IB 8327		Viking	Stationary Order	£101.22	£13.37
IB 8328		Viking	Stationary Order	£95.08	£15.85
IB 8329		Viking	Stationary Order	£38.95	£6.49
IB 8330		WPS	Insurance Invoice	£332.47	£0.00
IB 8331		MJB Tyres	Tyre Replacement	£120.00	£20.00
IB 8379		Amazon	Keyboard & Mouse	£24.99	£0.00
Total				£3,316.02	

6.0

Unity Bank Payments Requiring Authorisation
(Items in red have already been paid)

6.3**Environment & Facilities Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8332		South West Water	Mountwise Water	£46.81	£0.00
IB 8333		Jewson	Environment Equipment	£43.38	£7.23
IB 8334		Masons Kings	Environment Equipment	£90.00	£15.00
IB 8335		Masons Kings	Environment Equipment	£36.00	£6.00
IB 8336		Swift Catering Supplies	Cleaning Materials	£1,565.46	£260.91
IB 8337		Wallgate	Wallgate Soap	£800.40	£133.40
IB 8338		Crane & Johnston	Grant Usage From Examination	£1,133.33	£188.89
IB 8339		1st Call Skip Hire	Mixed Waste Skip	£126.00	£21.00
IB 8340		1st Call Skip Hire	Green Waste Skip	£71.76	£11.96
IB 8341		Dean Hancock	Works on Various Toilets	£1,574.40	£262.40
IB 8342		Dean Hancock	Works on Various Toilets	£1,634.40	£272.40
IB 8343		APS Construction Services	Killacourt Retention	£19,538.53	£3,256.42
IB 8344		APS Construction Services	Removal of Hanging Baskets	£210.00	£35.00
IB 8345		APS Construction Services	Fencing at Skatepark	£2,022.24	£337.04
IB 8346		APS Construction Services	Works at Killacourt Café	£234.00	£39.00
IB 8347		APS Construction Services	Works on Various Toilets	£378.00	£63.00
IB 8366		Tozers	Mountwise Professional Fees	£927.60	£154.60
IB 8367		Tozers	Mountwise Professional Fees	£1,242.00	£207.00
IB 8368		Tozers	KC Café Professional Fees	£335.40	£55.90
IB 8369		MeiLoc Landscapes Architects	Killacourt Fees	£1,886.40	£314.40
IB 8370		Kashing Ltd	Monthly Fee	£107.88	£17.97
IB 8371		British Gas	Killacourt Electricity	£58.43	£1.39
IB 8377		Screwfix	Enforcement Equipment	£50.24	£8.36
IB 8378		agro-ecological Urban Micro Farming	Polwhele Project	£1,050.00	£0.00
Total				£35,162.66	

6.0

Unity Bank Payments Requiring Authorisation
(Items in red have already been paid)

6.4**Community & Tourism Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8359		Venture Wholesale	Stock for Resale	£63.17	£0.00
IB 8360		Kernow First Response	First Aiders at Summer Finale	£325.00	£0.00
IB 8361		Raymond Amusements	Summer Finale Amusements	£900.00	£0.00
IB 8362		Paula Solo Entertainer	Summer Finale Entertainer	£100.00	£0.00
IB 8363		Swamp Circus Trust	Summer Finale Workshop	£270.00	£0.00
IB 8364		Screech Owl Sanctuary	Summer Finale	£240.00	£40.00
IB 8365		Jumping Out	Summer Finale Entertainer	£60.00	£0.00
IB 8373		St Michael's Church	Hire of Church Hall	£50.00	£0.00
IB 8374		Kernow Pipes & Drums	Civic Parade Music	£350.00	£0.00
IB 8375		Penny Sparham	Summer Finale Face Painter	£120.00	£0.00
Total				£2,478.17	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.5

Planning & Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.6

Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£0.00
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£0.00
3.0	Payroll Payments (Expenditure)	£67,316.18
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£40,956.85
	Total Expenditure for Authorisation	£108,273.03