

Events report

The first weekend of NTC 'Summer Sessions' ran very smoothly both days were well attended. All performances and acts have now been arranged for July and August and brought in on budget as agreed.

I have added an additional day on Sunday to our calendar (**Sunday 22nd August**) so that we can close with a performance from Loveny Male Voice Choir who will bring a 30-40 strong choir this time around as it was requested by many that we ask them to perform again once more this summer.

For the month ahead I will oversee and implement plans for the Civic Parade, Summer Finale (family day) and Last Night of the Proms performance along with weekend working and attending all summer sessions events to work with performers and help with their requests as part of my duties in this position.

Event Security and Waste management and sound levels:

At the last C & T meeting it was agreed we needed security in attendance and a drinking area to reduce onsite drinking, waste management was also a concern of mine and the WP.

Both of these issues were resolved and as you are aware we brought in a third party vendor to provide alcohol at no cost to us, we actually took a percentage of the bar takings and this helped in providing funding for the security.

Waste management was reduced by having customers pay for their reusable plastic glasses, however, there was still a lot of waste on-site, I was very aware after the Mayor's charity event that this was going to be an area of concern, so, working in conjunction with Joe Ashton and his environment team we pre-planned to have a member of his staff come in later at 11am and who then stayed working on-site until 5pm using his works vehicle to make additional space in the Virodor bin storage area next to Changing Places toilet and taking rubbish off site to our additional storage bins at our NTC office site.

I then personally took over from 5pm until finish and we kept on top of waste in the Killacourt bins, this must always be a priority for these large scale events to work hand-in-glove with environment team to pre-plan waste management - I would go as far to say it is the main priority in event management on the day.

Sound levels were controlled and monitored on an hourly basis with a decibel reader provided by our sound engineer and never came in higher than agreed level of 80 decibels.

To conclude, as this will be my last event report that I conduct on my own for the committee before my successor Melissa takes on this role, I will just add it has been a pleasure to work with the WP and

members of NTC in the interim and I hope that you feel that I have left this interim position in a better shape than it was handed to me in when I arrived.

I wish you and my successor all the best and truly believe you have a wonderful space to put on a varied events programme going forward. As ever I am available by phone and email to discuss any topics I may have overlooked today until my interim position finishes in late August.