

NEWQUAY TOWN COUNCIL

MINUTE REF:	Minutes of the Community & Tourism (C&T) Committee Meeting held on 07 November 2023 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay. <u>Grant Presentation from Newquay Foodbank – 6.45pm</u> <u>Present</u> Cllrs D Cheney (Chairman), D Creek, M Motta, S Hick, D Souray, A Goudge, N Morris <u>Also Attending</u> Mr J Piwecki (Deputy Town Clerk), Mrs A Bank (Finance & Procurement Manager), Mrs L Hughes (Corporate Service Manager), Mrs S Deakin (Visit Newquay Information Manager), Miss J Carter (Library & Information Service Manager), Mr M Warren (Newquay BID Manager), Mrs C Horton (CCTV Manager), Cllr S Thomson There were no members of public in attendance.	ACTIONS:
CT104/23	<u>Apologies</u> Cllr L Wright	
CT105/23	<u>Declarations of Interest and Dispensations</u> None.	
CT106/23	<u>Minutes</u> C&T Minutes of the 12 September & 10 October 2023	
CT106/23 (1)	It was proposed by Cllr A Goudge, seconded by Cllr D Cheney and RESOLVED to confirm the accuracy of the minutes of the meeting held on 12 September 2023. Cllr N Morris abstained	
CT106/23 (2)	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and RESOLVED to confirm the accuracy of the minutes of the meeting held on 10 October 2023. Cllr N Morris abstained	
CT107/23	<u>Matters Arising</u> None	
CT108/23	<u>Open Session for Electors – Public Question Time</u> None	

CT109/23	<u>Applications & Grant Awards</u>	
CT109/23 (A)	A. Newquay Foodbank - £1000.00	
	Members discussed the grant request and presentation provided by Newquay Foodbank.	
CT109/23 (A)(1)	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	RFO
	RESOLVED to agree to Newquay Foodbank's Grant Request and release £1000 towards their Christmas Project.	
CT110/23	<u>Budget 2024-2025</u>	
	The Finance & Procurement Manager provided reports on both the proposed budget for 2024/25 as well as the current EMR levels.	
	Both these breakdowns show the Committees spent and committed expenditure.	
	The Finance & Procurement Manager has made some minor adjustments to the budget since the last meeting. This was to include an additional budget line for the Communication Officer and the required grant funding for youth groups.	
	At the most recent Governance & Resources Committee meeting the general consensus from Member is that each Committee should be aiming for a reduction in their budgets, making savings where possible and looking to generate income streams.	
	A question was raised regarding the outstanding balance of £13,000 in the Jubilee EMR. The Finance & Procurement Manager confirmed that this has been used on the Coronation and is committed funds.	
	Cllr D Creek queried some EMR lines that don't seem relevant to current projects such as Stret Marshall Scheme. Queries also arose around if these small budget lines were no longer required could they be removed. The Finance & Procurement Manager explained that if at the end of the Financial year they are no longer felt necessary the monies can be drawn down and returned if not used for their intended purpose.	
	Cllr D Creek stated he could not find any obvious areas for reduction in the C&T Budget.	
	Members discussed.	
CT110/23 (1)	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	
	RESOLVED to RECOMMEND the 2024/25 Community & Tourism Committee Budget to the G&R Committee.	

**Budget
RECOMMENDATION
TO G&R**

CT111/23	<p><u>Communications Report</u></p> <p>There was no written report this month. Verbal updates were provided.</p>	
CT112/23	<p><u>Newquay BID Report</u></p> <p>The Newquay BID Manager provided a report and updated Members on the events of Newquay BID in the last month. The main highlight of the month being Spooky Newquay and the Zombie Crawl. Newquay BID is going to become Love Newquay.</p> <p><i>(Mrs C Horton CCTV Manager, entered the meeting 19.28pm)</i></p> <p>The BID Manage provided some information about a new initiative regarding having certain 'Safe Spaces' throughout the Town for people to use as to signpost.</p> <p>Members discussed and were supportive of the initiative.</p> <p><i>(Cllr S Thomson & Mr M Warren left the meeting 19.40pm)</i></p>	
CT113/23	<p><u>Library and Information Managers Report</u></p> <p>The Library and Information Manager provided a written report for Members and provided a verbal update alongside.</p> <p>The Library Manager noted how successful the Zombie Crawl was in the Library.</p> <p>The Library & Information Manager would like to be again donation station for Pot Noodles Ministries.</p> <p>Members were in agreement and supportive of the Library being a station for the Pot Noodle Ministries.</p>	
CT114/23	<p><u>Visit Newquay TIC Managers Report</u></p> <p>The Visit Newquay TIC Manager provided a written report for Members as well as some recommendations.</p> <p>Members discussed the quotations received and the importance of using local companies bringing business back into the economy.</p> <p><i>(Cllr N Morris declared an interest and left the room at 19.56pm)</i></p>	
CT114/23 (1)	<p>It was proposed by Cllr D Creek, seconded by Cllr A Goudge and</p> <p>RESOLVED to agree with the recommendation from the Visit Newquay TIC Manager and move forward with Quote 3 at a cost of £3874.66 for the printing of the Newquay Guide.</p>	RFO
CT114/23 (2)	<p>It was proposed by Cllr D Creek, seconded by Cllr A Goudge and</p> <p>RESOLVED to agree with the recommendation from the Visit Newquay TIC Manager and move forward with Quote 1 £1550 for the Design of the Guide.</p>	RFO

CT114/23 (3)	<p>It was proposed by Cllr S Hick, seconded by Cllr D Creek and</p> <p>RESOLVED to purchase a new trailer cover at a cost of £147</p>	RFO
CT115/23	<p><u>Event Co-ordinator & Working Party Report</u></p> <p>The Event Co-ordinator provided a written report for Members updating on recent and future events specifically the Budget for the next year.</p>	
CT116/23	<p><u>CCTV Manager Report</u></p> <p>The CCTV Manager provided a report for Members specifically highlighting key points and that they are now working to winter hours.</p>	
CT117/23	<p><u>Correspondence</u></p> <p>None</p>	
CT118/23	<p><u>Any other Business</u></p> <p>None</p>	
CT119/23	<p><u>Exempt Business</u></p> <p>It was proposed by Cllr S Hick, seconded by Cllr A Goudge and</p> <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p> <p>See Confidential Addendum 07.11.23/CT001</p>	
CT120/23	<p><u>Date, venue, and time for the next meeting</u></p> <p>The next meeting will be on Tuesday 13 February 2024 at 7pm, Council Chamber, Municipal Offices, Newquay.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 20.24pm.</p> <p>Signed..... Chairman</p> <p>Cllr D Cheney</p> <p>Date.....</p>	