

Local Government (Miscellaneous Provisions) Act 1982

Application for STREET TRADING CONSENT



Please ensure that you have read the Council's [Statement of Practices, Procedures and Policy](#) prior to submitting an application

Additional services are available to support you with street trading enquiries and applications through our [Licensing direct](#) services

APPLICATION TYPE	Please 'X'
New	X
Renewal - please quote existing licence number	
Variation - please quote existing licence number Please provide full details of variation requested <i>(continue on separate sheet if necessary)</i>	

APPLICANT'S DETAILS	
Trading Name	Morlanow Koffi
Title	Miss
Forenames	Marie Loveday
Surname	Slater
Former Names	
Date of Birth	
Place of Birth	
National Insurance number	
Home Address including postcode	
Email Address	

Daytime Telephone number		
Are you entitled to work in the UK?		
Please note you will be required to provide proof of entitlement to work in the UK before a Consent is issued. Information regarding documents that demonstrate entitlement to work in the UK is available here or contact the Licensing Service for a list of acceptable documents.		

Please specify the street/location you wish to trade

The Boathouse, South Quay Hill, Newquay, TR7 1HT

Please see attached scaled map with pitch location marked on it with X.

Please note for NEW applications, a scaled map identifying the proposed trading site must accompany this application.

If more than one street/location is being applied for (for the same trading unit), please provide details on a separate sheet and ensure a scaled map identifying the exact trading site is provided for each location.

Details of vehicle, stall and/or container

The Koffi Tractor is a towable vintage converted Rice Horsebox, it has an extendable roof section, and the rear ramp converts into a bar and service area.

The interior is fitted with catering standard flooring and wipeable hygienic wall cladding. It has a double basin for washing up and hand washing . 2 fridges and a hot water boiler.

We have an electric crepe pan, a coffee machine, and a water heater on board.

A photo must also accompany this application (if new or variation)

Length: In transit - 3m 80cm

Height: 2m 45cm

Fully extended -5m 15cm

Width: 1m 50cm

Where will the vehicle, stall or container be stored when not in use?

A private gated yard on a farm in Ladock

Address : Fentonladock, Ladock, Truro, TR24NH

If you are using a vehicle as your trading unit, please also provide the following details

Registration No		Make	
Model		Colour	

It is a condition of Consent that the vehicle used as a trading unit has road tax, MOT and appropriate insurance. The Licensing Service will check tax and MOT online and proof of vehicle insurance will need to be produced prior to Consent being issued.

When do you propose to trade?	
Calendar Months	20 th April 2022 – 30 th September 2022 April dates, 20 th -24 th , 29 th and 30 th May dates, 1 st -4 th , 9 th -11 th , 16 th -18 th , 23 ^{ed} -26 th June dates, 23 ^{ed} - 25 th July dates, 7 th - 10 th , 26 th -28 th
Days of the Week	Monday - Sunday
Times of trading	Start time 9am Finish time 9.15pm

Please note Consents are renewable annually before 31 December

Please give full details of Products / Articles you propose to offer for sale	
Menu Example Hot Drinks - tea, barista coffee, Ganache hot chocolate Cold-brew coffee Sweet Crepes - Nutella, banana, strawberries, Bischoff, Lemon, and Sugar. Vegan crepes, sweet and savory. Savory crepes (galettes) made with buckwheat flour (GF) - Ham, Swiss Cheese, Tomato and Basil, Salmon, Avocado and Sour Cream, Goats cheese, asparagus, sundried tomato pesto.	
Are you intending to sell food or drink?	Yes
Are you registered as a food business?	Yes
Local Authority where registered	Cornwall Council – ref CP22-000222

Single use and non-recyclable plastics must not be used by traders (from January 2022)
Waste and recycling is a major concern with single use plastics creating unnecessary waste with negative impacts on our communities. Cornwall Council encourages a culture that supports the environment by reducing waste and utilising reusable and recyclable products.

(From January 2022) It is a condition of Consent that: -

“Single use and non-recyclable plastics must not be used by traders.”

It is also a condition of all Street Trading Consents that street traders are required to **“provide evidence of collection and recycling of their plastic products”**. This will need to be produced prior to Consent being issued.

Please give details and attach evidence of collection/recycling:

Please see the attached duty of care document from the waste collection used by The Boathouse.

(continue on separate sheet if necessary)

Failure to comply with the above conditions may result in appropriate compliance action being taken.

Climate Change and Health

Cornwall Council has declared a climate emergency and is committed to reducing carbon emissions to net zero by 2030. Local authorities also have a duty to improve the health of the population including supporting people to eat healthily to prevent serious conditions such as diabetes and heart disease. Cornwall Council expects local traders to support its commitments'. Food vendors are encouraged to provide: -

- Locally sourced food where possible as this cuts down on carbon emissions from transport and supports local jobs
- Vegetarian and vegan options as these have lower carbon emissions and are part of a healthier diet
- Smaller portion options to reduce calories, carbon emissions and food waste
- Free drinking water refills as water is a healthy option and this reduces plastic waste
- Encourage customers to bring their own hot drinks cups by offering a small discount

Please provide details of how you will support Cornwall Council's climate and health commitments?

We bring good quality street food to locals and tourists alike.

All ingredients will be locally sourced and come through local suppliers wherever possible, supporting the local economy and reducing carbon emissions. For example, we will source eggs, milk, butter, and Cornish gouda locally and use coffee from local roasteries. We plan to combine our deliveries with the boathouse to reduce mileage and ensure quality produce.

We will be using the same packaging as the other Boathouse traders from

www.packagingenvironmental.co.uk

We have sweet and savory vegetarian and vegan options and alternative milk for coffee and hot chocolate. All are savory crepes are gluten-free and contain fresh salads. with sweet crepe recipes using bananas and apples and strawberries. We offer a Childs size portion option.

We always offer free water and happily accept refillable cups.

(continue on separate sheet if necessary)

Public Liability Insurance

Do you currently have public liability insurance?
(minimum sum insured £10 million)

Yes

If YES, please provide a copy.

If NO, please note this can be produced if Consent is approved; you must have public liability insurance prior to trading (please see conditions for details of cover required).

Convictions

Do you have any current criminal convictions? (i.e. unspent under the Rehabilitation of Offenders Act)

NB As part of the initial consultation, this information will only be shared with the Police.

If YES, please give details, including date of conviction, court, offence and penalty/sentence
(continue on separate sheet if necessary)

Additional Details

Please provide any additional information relevant to your application, e.g. any requests for exemption to standard conditions.

The single pitch is to be shared with Kern and Load of Waffle who have both already submitted their applications for 2022. Only one trader will be on the pitch on any given day unlike last year when there were 2 traders located in this area. Customers order via an online platform and orders are taken to them rather than customers queuing at the vendor.

(continue on separate sheet if necessary)

Payments

The relevant **Application Fee** must be paid before your application can be processed and is non-refundable (unless your application is formally refused).

If this is a NEW application, please do not include payment as the Licensing Service will contact you to take payment with a Debit or Credit card over the telephone once your application has been received.

If your application is approved, additional **Trading Fees** are payable prior to you commencing trading. The fees depend on how many days of the week and number of months you intend to trade.

Please refer to the last page of the Council's Street Trading [Statement of Practices, Procedures](#)

[and Policy](#) for further information relating to fees and charges.

APPLICANT CHECKLIST / SUPPORTING DOCUMENTS	Please 'X'
Application form completed	X
Scaled map(s) identifying exact trading location(s) (not required for renewals if no change)	x
Photo of vehicle, stall or container from which you intend to trade (not required for renewals if no change)	x
Proof of £10million Public Liability Insurance (must be produced prior to trading)	X
Evidence of collection and recycling of plastic products including name of collection/recycling company used (must be produced prior to trading)	x
Proof of entitlement to work in the UK	x
Vehicle Insurance (if applicable)	
Application fee (if applicable)	

PRIVACY NOTICE

How we will use the information about you? The Council has a general discretion to grant street trading consent. We will use the information to consider if a licence can should issued, renewed or remain in force. We may use your contact details to provide you with information or to ask your views on certain matters. This could include for example:- Changes in law, policy, or procedures. Provision of training & seminars. Seeking views on customer satisfaction.

Who else will we share your information with? We will use your information in relation to your application and any consent issued.

This may include checks with internal and external partners as follows:-

Police,

Town / Parish Council & Cornwall Councillors

Chambers of Commerce and local Business Improvement Districts.

Licensing Compliance,

Highways, Planning, Waste Management

Trading Standards, Environmental Health

Health & Safety, Public Health,

Harbour Authority, Environment Service,

Parking Services, Street Works,

Legal Team, Council's Licensing Act Committee or Street Trading Sub-Committee.

Cornwall Council is under a duty to protect the public funds it administers. To this end we may use the information you have provided on this form for the prevention and detection of fraud. We may share your information with bodies who audit or administer public funds. This would include the Police and the Department for Work and Pensions.

Information is also provided to Government Cabinet Office under its National Fraud Initiative. For further information see www.cornwall.gov.uk/nfi

Safeguards. Your data will need to be held within Cornwall Council's secure network and premise. It will not be processed outside of the UK, the EEA. Access to your information will only be made to

authorised members of staff. Staff are must process it for the purposes outlined in this privacy notice.

How long will we keep this information for? Your information will need to be kept for 3 years. This is from the date you last accessed the service, or, for 3 years after any licence issued ceases to have effect.

What are my data rights? Your personal information belongs to you and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you (in a commonly used electronic format if you wish). If you provided this to us electronically for automated processing, we will return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it
- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

How do I exercise these rights? If you would like to access any of the information, we hold about you. If you have concerns about the way we have processed your information, please contact: - Simon Mansell, Data Protection Officer Assurance, Cornwall Council, County Hall, TRURO, TR1 3AY. Tel: 01872 326424 Email: dpo@cornwall.gov.uk

BUSINESS SUPPORT

Our [Business Regulatory Support Service](#) is your first point of contact for business support across environmental health, trading standards, fire, planning, building control and licensing.

This service offers a wide range of regulatory support and advice. Whether you are a new or established business, or looking to invest in Cornwall, we can help you with your regulation enquiries to ensure you are compliant with the law. This service aims to help you save time, money and get it right first time.

Our services include free signposting as well as business support packages (charged at cost price).

If you have not completed this section on one of our forms in the last 12 months then please answer the following questions: -

Do you wish to receive information about our regulatory support products, services & legislative updates?

Yes x

If you have ticked “Yes”, please indicate which forms of communication you would prefer:

Email ☒

In addition, we can offer (when available) SMS/Text ☒

By opting in you are giving consent on behalf the business (not as an individual).

If you have ticked any of the boxes you have the right to withdraw consent at any time. To do so please email us on licensing@cornwall.gov.uk or call 0300 1234 212

DECLARATIONS

I hereby agree to the Council making enquiries of the Police concerning my application, and I give consent for the Police to disclose to the Council details of any relevant current convictions, cautions or any other information which the Police consider relevant to my application.

I confirm I have read and understand the privacy notice and street trading conditions and I confirm that I will comply with the conditions contained therein at all times.

I understand I am not entitled to be issued with a Street Trading Consent if I do not have entitlement to work in the UK.

I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct.

It is an offence, liable on conviction to a fine up to level 3 on the standard scale to make a false statement in or in connection with this application.

Date	29/03/2022	Applicant Signature	
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Please allow up to 8 weeks to process your application.

Additional services are available to support you with street trading enquiries and applications through our [Licensing direct](#) services.

Please email completed application form to licensing@cornwall.gov.uk or post to relevant area Licensing Team:-

Central Licensing Team

East Licensing Team

West Licensing Team

Cornwall Council Chy Trevail Beacon Technology Park Bodmin PL21 3FR Tel 01726 223433	Cornwall Council Chy Trevail Beacon Technology Park Bodmin PL21 3FR Tel 01208 893346	Cornwall Council East Wing, 2 nd Floor Dolcoath Avenue Camborne TR14 8SX Tel 01209 615055
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